



30 November 2023

Dear Parent,

**Year 8 Parents' Evening - Thursday 14 December 2023**

We are very pleased with the start Year 8 have made to this new academic year. We are pleased to invite you to attend our Year 8 Parents' Evening on Thursday 14 December. Please arrive via the Laura Place, Main Reception with your child, at least 5 minutes before your first appointment in order to register and receive your child's progress report.

**Appointments with staff will run between 4pm and 7pm for 5 minutes per subject.** This is an important opportunity to discuss your child's academic progress, behaviour and importantly their effort in lessons.

Students make their own appointments with teachers using page 156 of their student planner (see example below). Please make sure your child is clear what time you will be attending the parents evening so that they can book appointments. Their form tutor will give them more guidance on how to do this. Please actively remind your child to book appointments. Please be aware that staff in certain Faculty areas such as Humanities, IT, AD&T, Music, Drama, & Languages teach multiple Year 8 classes and therefore will have to prioritise which parents they meet with.

All staff who teach your child, Adora Tuku-Young (Engagement Support Assistant) and Rebecca Samuel (Head of Year) will be available on the evening. This is the only opportunity during the academic year you will have to speak to your child's teachers in person it is therefore essential that you attend.

You have been emailed a link via our Evolve system. This is to confirm your attendance – NOT to book appointments. The email subject is 'Year 8 Parents Evening'. Please use the link to confirm your attendance by Monday 11 December. Thank you for your support.

We look forward to seeing you on 14 December 2023.

Yours sincerely,

Rebecca Samuel – Head of Year 8  
**Head of Year**

No.	Subject	Teacher	Time / Date
1	English	Ms Phillips	4pm
2	Maths	Ms Williams	4.10pm
3	Science	Mr Mandoli	4.15pm
4	History	Ms Curtis	4.25pm
5	PE	Ms Kellman	4.30pm
6	Art	Ms Middley	4.40pm
7	DT	Ms Davies	4.45pm
8	Geography	Ms Claxton	4.50pm
9	RE	Ms Pearson	4.55pm
10	Music	Ms Gifford	5.10pm
11	Drama	Ms Vahye	5.15pm
12	Form Tutor	Mr Board	5.25pm

Example appointment list using page 156 of student planner